# Military Family Voices™ Gift and Grant Acceptance Policy

Acceptance of any contribution, gift or grant is at the discretion of the Military Family Voices. Generally, Military Family Voices will accept donations by direct electronic transfer, credit card, debit card or check and publicly traded securities. Gifts of in-kind services will be accepted at the discretion of Military Family Voices.

Military Family Voices solicits and only accepts gifts or grants for purposes that will help the organization further and fulfill its mission and only if those gifts and grants can be used or expended consistently with the purpose and mission of the MFV, within its core values.

Military Family Voices urges all prospective Donors to seek the assistance of personal legal and financial advisors in matters relating to their gifts or grants, including the resulting tax and estate planning consequences. Military Family Voices will refrain from providing advice about the tax or other treatment of gifts or grants and will encourage Donors to seek guidance from their own professional advisors to assist them in the process of making their gifts or grants.

For the protection of the Donor and Military Family Voices, gifts other than check are handled (with an appropriate, ledgered and budgetable fee) through a Federally registered non-profit organization, the iDonate Foundation (www.idonatefoundation.org), who handles all of Military Family Voices' logistics, transparencies and compliance for accepting and converting non-cash donations into cash for the benefit of the Military Family Voices' Mission and within the organization's core values.

The following policies and guidelines govern acceptance of gifts and grants made directly to Military Family Voices for the benefit of any of its operations, programs or services.

When considering whether to solicit or accept gifts or grants, Military Family Voices will consider the following factors:

<b>Values</b> —whether the acceptance of the gift or grant compromises any of the core values of Military Family Voices.
<b>Primary Benefit</b> —whether the primary benefit is to Military Family Voices or to the Donor.
<b>Compatibility</b> —Whether there is compatibility between the intent of the Donor and the Military Family Voices' use of the gift or grant.
<b>Public Relationships</b> —whether acceptance of the gift or grant can damage the reputation of Military Family Voices.
<b>Risk of Harm to the Donor</b> —Will the acceptance of the gift harm or jeopardize the Donor? No irrevocable gift, whether outright or life-income in character, will be accepted if under any reasonable set of circumstances and evaluations the gift would jeopardize the Donor's financial security.
Consistency—is acceptance of the gift or grant consistent with prior practice?
Form of Gift—Is the gift offered in a form that Military Family Voices can use without incurring substantial expense or difficulty?

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Are the circumstances and clear provenance, ownership, and current encumbrances of the donation

discoverable?

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	securities, and contributions whose sources are not transparent or whose use is restricted in some manner, must be reviewed by the Governing Board and/or the Executive Committee of the Board in consultation with the Executive Director prior to acceptance due to the special obligations raised or liabilities they may pose for Military Family Voices.
	<b>Risk of Gift</b> —Is the gift offered in a form that Military Family Voices can use without a risk now or in the future? To what extent is that knowable?
ΑI	Il decisions to solicit and/or accept potentially controversial gifts will be made by the Governing Board and/or the Executive Committee of the Board in consultation with the Executive Director. The primary consideration will be the impact of the gift on the organization.
	Effect on Future Giving—Will the gift encourage or discourage future gifts or grants?

## Further Guidelines for Solicitation and Acceptance of Gifts or Grants:

#### **Gift and Grant Acknowledgments**

Military Family Voices will provide acknowledgments to Donors meeting IRS substantiation requirements for property received by the charity as a gift. However, except for gifts by direct electronic transfer, credit card, debit card or check and publicly traded securities, no value shall be ascribed to any receipt or other form of substantiation of a gift received by Military Family Voices, and for substantial gifts, like real estate, the donor must obtain an appraisal in accordance with IRS guidelines.

## **Donor Restricted Funds and Anonymity**

Military Family Voices will respect the intent of the donor relating to gifts and grants for restricted purposes and those relating to the desire to remain anonymous. With respect to anonymous gifts, Military Family Voices will restrict information about the donor to only those staff members with a need to know.

#### **No Solicitation Third Party Compensation**

Military Family Voices will not compensate, whether through commissions, finders' fees, or other means, any third party for directing a gift or a donor to Military Family Voices.

### **Donations of Cash, Check or Money Order**

For the protection of the Donors against fraudulent solicitation by non-Military Family Voices related parties, donations of actual cash are not accepted or solicited unless at a specific officially sanctioned Military Family Voices' fundraising event, where that event or activity is mentioned on the official Military Family Voices' web site.

Donations made by check or money order shall be made payable directly and only to "Military Family Voices" and will never be payable to a third party.

#### **Revision History**

On April 24, 2014 the Board of Directors of Military Family Voices adopted this Gift & Grant Acceptance Policy.